

# Tenant Registration Form

Ordinance No. 479, amending Ordinance No. 416 of the Borough of Stoneboro requires Landlords of dwelling units to report certain information with regard to the person(s) occupying such dwellings units. The report must be filed with the Borough Secretary within 30 days of occupancy. Changes in occupancy must also be reported within 30 days of change. (Permissive occupancy for a one-time period of less than 20 days and information regarding persons less than 18 years of age need not be reported.)

**\*\*\*\* Please Print or Type All Information \*\*\*\***

*Property Owner's Name*

*Phone Number*

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*Property Owner's Address*

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On the following lines please list the tenant's complete name, complete address (including: Lot and/or Apt. No and Post Office Box), date of occupancy and/or date of departure. If more space is needed please continue on the reverse side of this sheet or attach a separate page.

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*Property Owner's Signature*

*Date*

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File all forms with: Borough of Stoneboro  
P.O. Box 337

Stoneboro, PA 16153